



महाराष्ट्र आरोग्य विज्ञान विद्यापीठ, नाशिक
MAHARASHTRA UNIVERSITY OF HEALTH SCIENCES, NASHIK

दिंडोरी रोड, म्हसरुळ, नाशिक-४२२००४, Dindori Road, Mhasrul, Nashik-422004

Email: coe@muhs.ac.in, examadmin@muhs.ac.in Website: www.muhs.ac.in

Tel: **MBBS-0253-2539216/138**, **BDS-0253-2539217/261**, **BAMS/BUMS-0253-2539218/210**,
BHMS-0253-2539225, **ALLIED-0253-2539221**, **PG Courses-0253-2539253**

Application for Degree / Diploma Certificate

(Before filling this form, please read the instructions given at the end. Fill up the form in **CAPITAL** letters only.)

To,

The Registrar,
Maharashtra University of Health Science,
Nashik

Affix a
photograph of
size 35mm
x45mm duly
signed across
& attested by
Dean/
Principal of
the concerned
college

Mandatory Enclosures

- (i) Attested photo copy of Final Year Passing Certificate.
- (ii) Attested photo copy of Internship Completion Certificate issued by the University.
- (iii) Attested copy of XII Std. Statement of Marks/Passing Certificate.
- (iv) One additional passport size photograph.

Sir,

I hereby apply for Degree / Diploma certificate of the University at the ensuing Convocation Ceremony, to be held in the month of

PERSONAL DETAILS

- 1) Applicant's Full Name (as per XII Std. Statement of Marks or XII Std. Passing Certificate. One block to be kept blank between two words)

- 2) Name in Devnagri Script (Marathi)
- 3) Sex: Male Female
- 4) Phone: Mobile: Email Id:
- 5) Postal Address:
.
. PIN Code
- 6) College Code: Name of College:
- 7) Course : Month & Year of passing final year:
- 8) University PRN. Final year Seat No.:
- 9) Convocation Attendance Status (P -In Person, A -In Absentia)

DECLARATION BY THE CANDIDATE

I have carefully read & noted the Instructions to the applicant, before filling up this form. I declare that the information given above is true and correct to the best of my knowledge and belief. I undertake that I shall be responsible and accountable for any omission/errors and wrong/incomplete entries made by me in this form.

Place :

Date :

Signature of Applicant

INSTRUCTIONS TO THE APPLICANT

- 1) Incomplete forms and forms without attested photo copies of Final Year Passing Certificate, Internship Completion Certificate issued by the University and XII Std Statement of Marks or Passing Certificate and additional passport size photograph, will not be accepted.
- 2) The acknowledgment of this form should be preserved carefully and produced at the time of collection of the Degree/Diploma Certificate on the day of the Convocation Ceremony, or as and when the Degree/Diploma Certificate is collected.
- 3) Any complaint, regarding non-receipt of Degree/Diploma Certificate, (viz. Name, College, Class, Subject, Final Year of Passing, etc.), will be entertained within a period of three months from the date of the concerned Convocation Ceremony. **No complaints will be entertained after the specified period.**
- 4) Two identical passport size photographs (size 35 mm X 45 mm), of which one duly attested by Dean/Principal of the concerned college should be pasted on the form at the space provided for it and other photograph should be enclosed in a small envelope and attached with the application. The name, course and University PRN should be mentioned on the reverse side of photo. No photograph, other than the stipulated size i.e. 35mm X 45mm (Visa type), will be accepted.
- 5) Please check the details of Convocation Ceremony on the University web site<www.muhs.ac.in>, which will be notified one month in advance from the date of Convocation Ceremony.
- 6) Candidates are advised to collect his / her degree certificate within one year from the date of convocation or else retention fee will be charged as per University rules prescribed from time to time.

For Official Use only

The applicant's name, academic and other details as stated in this application have been checked with the office record and found to be correct/incorrect.

Acknowledgement/Discrepancy letter no. issued.

I/c Faculty

NAME & POSTAL ADDRESS OF THE APPLICANT

(To be filled in by the Candidate)

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.
.
.PIN Code

ACKNOWLEDGEMENT SLIP

(For Official Use only)

Convocation application in respect of
PRN. has been duly received and found to be correct

in all respects. Degree/Diploma Certificate will be issued **in person** to the applicant on production of this receipt and photo identity **OR** to the blood relatives, i.e. Father/Mother/Brother/Sister, of the applicant on production of their photo identity and an authority letter from the applicant, on the day of the Convocation Ceremony or any working day, after a month of the Convocation Ceremony.

I/c Faculty